



Catford Cycling Club & Catford Equipe/Banks Team



**Combined Rule
and Handbook**

THE CATFORD CYCLING CLUB

Welcome to the Catford Cycling Club.

We hope that you enjoy being a member of the club and that you will be a member for many more years to come and that you will follow the club rules contained herewith.

Any questions relating to club rules or how that should be applied should be directed towards the Hon Gen Sec. who can be contacted via post or email.

Contact details can be found on the club website.
www.catfordcc.co.uk

THE ANNISON COMMITTEE CONSTITUTION

The Annison Committee' Constitution

The Annison Committee shall consist of five members which number shall include Club Assistant Secretary, Treasurer and three others. A Chairperson with casting vote, being elected from the said five members who will meet each October at end of racing season. The said Committee shall:-

- (a) Award The Good Fellowship Vase and that decision shall be final.
- (b) They may also consider and make recommendation to Executive Committee relating to nomination of President, Honorary Life Members, Gold Badge of Honour award and addition(s) to Roll of Honour. They may consider also increase of subscriptions and allocate racing trophies. However all such recommendations are subject to Executive decision *(who retain total freedom to accept, amend or reject any such recommendation.)*

The Annison Committee for 2015

Mike Morgan

Peter Hayes

Le Anh Luong

Paul Moore

Tony Beaumont

ARTHUR PAYNE MEMORIAL FUND CONSTITUTION

1. The Fund shall be called '**The Arthur Payne Memorial Fund**' which shall incorporate 'The Centenary Fund' and whilst remaining the property of the Catford Cycling Club shall be administered solely by the Trustees entirely separate from Catford Cycling Club general accounts. Trustees will submit Accounts and Report to the Annual General Meeting of the Catford Cycling Club.
2. Aim of the Fund is to provide an annual income commencing one year after inception, for the benefit of the Catford Cycling Club and all of its members by financing special or exceptional expenditure but not to subsidise annual subscriptions or social functions.
3. Fund Capital derives from:-
 - (a) Arthur Payne's legacy
 - (b) Centenary Fund Balance
 - (c) Monies deriving from Christmas and other Draws
 - (d) Sales of 'The Second Fifty Years of the Catford Cycling Club'
(ownership of all stock shall be vested in the Fund)
 - (e) Specific donations to the Fund
4. Management of the Fund shall be vested in three trustees all of whom shall be members of the Catford Cycling Club with not more than two members of the executive. Vice Presidents, unless holding executive office, would not be debarred from serving as third trustee.

Trustees shall initially be elected at the Annual General Meeting of the Catford Cycling Club and their appointment confirmed annually by a simple majority of those present and voting. In the event of a trustee position falling vacant the remaining trustees shall be empowered to co-opt a temporary trustee until the following AGM providing that person fulfills eligibility conditions. Trustees shall have power to revise investment arrangements as they deem necessary while retaining due regard to safety of investment.

5. The Committee of the Catford Cycling Club upon a majority decision shall be entitled to call upon trustees for payment(s) to a maximum of the whole of the previous year's interest, to finance special expenditure stating the nature and purpose of such expenditure. Trustees shall have power to reject any such application if, in their opinion, such expenditure is not in the best interests of the Catford Cycling Club. Interest not so expended in any one year shall become part of the Fund Capital.

The Arthur Payne Trustees for 2015

Jim Callinan
Paul Moore
Mike Morgan

GENERAL RULES OF THE CATFORD CYCLING CLUB

1. The name of the Club is the Catford Cycling Club
2. The objects for which the Club is established are the promotion of:-
Sport, Road Riding, Racing, Touring and Good Fellowship.
3. The Club is affiliated to BC (all disciplines), CTT, CTC, KCA, SCCU, RRA, SRRRA, LCCA (and SERRL if needed) and to any other body as the Club in General Meeting may decide.
4. Every active member of the Club undertakes:-
 - (a) to contribute pro-rata to the assets of the Club in the event of the same being wound up during the time they are a member, or within one year afterwards, for payment of the debts and liabilities of the Club contracted before the time at which they cease to be a member, and of the cost, charges and other expenses for making up the same.
 - (b) All active members are expected wherever possible to marshal or assist in a Club, Open or Association event at least twice in any one year.
5. The members of the Club shall consist of the following persons:-
 - (a) All such members who were on the Club register at the end of the preceding working year which shall be October 31st.
 - (b) Such other persons as shall hereinafter be elected to the Club, in accordance with, and who shall comply with the rules and regulations hereinafter referred to. The members of the Club shall be either senior, junior, youth, family or life members, or divided into any other classes the Club in General Meeting may determine.
6. Subscription rates shall be determined by the Club Members at the preceding Annual General Meeting for the membership classes tabulated below. The actual rates are shown upon the renewing / new member application form and website.

(a) Membership Class	Age at the 31 December within the Club Membership year
(b) Seventy Plus	>70
(c) Senior	>23
(d) Intermediate	18-22 (upon reaching age 23 membership automatically transfers to Senior)
(e) Junior	17-16. Whilst very welcome you must however be part of Family Group Membership and be accompanied by a Parent or Legal Guardian on Club rides.
(f) Youth & Under 12	<16. Whilst very welcome you must however be part of Family Group Membership and be accompanied by a Parent or Legal Guardian on Club rides.
(g) Family Group	i.e. 1 or 2 Senior + dependent Junior, Youth & Under 12
(h) Honorary Life Member	Admittance at Executive Committee discretion
(i) Gazette Subscriber	

GENERAL RULES OF THE CATFORD CYCLING CLUB

- 6.1** It is a requirement of the Club that all Members shall have 3rd Party Insurance should they wish to partake in Club organised cycling events such as:-
- (a) Club rides,
 - (b) Club organised races (whether these be closed or open events),
 - (c) Other Club cycle meetings (i.e. involving riding with fellow Club Members),
 - (d) Riding in other non-Catford CC organised cycle events whilst using the Catford CC as their named Club.
- 6.2** Upon the request of any Executive Committee member, any individual riding with the Club as described in 6.1. above may be required to provide proof that the insurance cover described in 6.1. above is in fact available to that individual.
- 6.3** Annual Subscriptions become due on 1st November each year and shall be payable in advance.
- 6.4** The Executive Committee shall have the power to accept from any member any lesser sum.
- 6.5** Sixteen to under 23 year olds selected for sponsorship as a member of the Catford Equipe/Banks Team must sign the Club's sponsorship contract together with appropriate authorising executive counter-signatories, and agree to abide by the sponsorship contract and to the Club Rules as set out in this document. Sponsored riders must be Catford CC first claim riders.
- 7.**
- (a) Members as determined in Rule 6 (a); (b); (c); (d); (e); (f); (g) and its provisos 6.1 to 6.4 and having paid the required annual subscription, shall be admitted to all the privileges of the Club.
 - (b) Second claim members are entitled to all the privileges of the Club except that they may not:-
 - (1) Compete in Club Championships.
 - (2) Represent the Club in Open team races.
 - (3) Take a special Catford club medal for beating or establishing a track or road record.
 - (4) Take Club time standard medals.
- 8.** Each candidate for membership must complete an official application form and pay with the appropriate subscription for the current year. The applicant must secure the agreement of a proposer and seconder who must be known to him/her, one of whom must be a member of the Executive.
- Each candidate shall agree to be bound by the rules and regulations currently in force as published on the Club's website.
- Applications can be made by submitting a form:
- On-line - Through the Club's website, paying via the system offered
 - By Mail - Send the Membership Secretary a 'hard copy' of the form, together with a cheque.
- Any candidate being admitted after the 30th of June shall pay half the annual subscription and be liable for renewal at the full rate on the 1st of November.
- 9.** All candidates must be proposed at one meeting of the Executive, and may be elected at the same or any subsequent meeting. A two-thirds majority shall be necessary to secure election. The Secretary, with the assent of four or more other members of the Executive, may admit candidates for election to interim membership, subject to confirmation at the next Executive Meeting. Pending such confirmation, such interim members shall be admitted to all the privileges of the Club.

GENERAL RULES OF THE CATFORD CYCLING CLUB

10. A first-claim member cannot be a member of another racing cycling club at the time of election. To authenticate first-claim eligibility for Open events the Secretary shall secure information of resignation from any previous club.
11. On the election of any candidate, notice of such election shall be sent to them and they shall there upon become a member of the Club. This notice to be accompanied by a membership card, which shall also be sent to each member upon renewal of their annual subscription.
12. In the case of any member wishing to resign they shall give notice in writing to the Secretary of the Club before the Annual General Meeting in any one year, failing which they shall be liable to the Club for, and shall pay to the Club, their subscription for that year. In the event of dispute, onus of proof of having tendered resignation shall rest with the member.
13. If a member fails to pay their subscription before the 31st day of October in any year, notice of such non-payment shall be sent to them, and if the subscription be not paid before the 31st day of December, the defaulter shall, at the option of the Executive, cease to be a member of the Club. Unpaid subscriptions will debar members from voting at any General Meeting.
14. The Committee have power to suspend or expel any member for acting in a manner objectionable or prejudicial to the interests of the Club, but such member shall have right of appeal to a Special General Meeting on payment of the expenses incurred in calling and holding the same, such payment to be refunded if the Committee's decision is not upheld.
15. Any member ceasing voluntarily or otherwise to be a member of the Club shall thereupon cease to have any claim whatsoever on the property of the Club, or enjoy any of the privileges of membership, and shall forthwith return any property in their possession; but the member's liability shall continue for the payment of any entrance fees or subscriptions or other debts from them, and their liability as provided in and by the rules also continue.
16. The Management of the Club shall be vested in an Executive or Committee consisting of the following Honorary Officers:- President, Hon. Gen. Sec, Assistant Secretary, Treasurer, Membership Secretary, Club Captain-Clubrun Co-ordinator, Assitant Club Captain, Club TT Secretary, Track Secretary, Catford Equipe/Banks Team Manager, Web Site/Eblast Manager, HOTA Organiser, Hill Climb Organiser, Clothing Secretary and three members reps. A full list of the elected officers can be found on the website.
17. The Officers and Executive, with the exception of Vice Presidents, shall be elected annually at the Annual General Meeting of the Club, and it shall be competent for such General Meeting from time to time to increase or diminish either the number of Officers or the number of the Executive. All retiring Officers and Executive shall be eligible for re-election. No candidate for election on the Executive shall be on the committee of another racing cycling club, first claim members only being eligible. All elections, other than those unopposed, shall be by ballot.

GENERAL RULES OF THE CATFORD CYCLING CLUB

18. The President, upon retirement shall become Vice President until replaced by the next retiring President, but this provision shall not operate retrospectively. Vice Presidency shall be confined to past Presidents and members of the Club for the time being. Vice Presidents shall be ex-officio members of the Executive
19. The Executive shall have the power to fill vacancies in the Officers and Executive which may occur during any year, but the Executive may act notwithstanding such vacancies.
20. Five members of the Executive shall form a quorum.
21. The Executive shall meet as often as may be found necessary and shall, subject to these rules, have full power of management and control over the conduct and affairs of the Club, except the powers exercised by the Club in General Meeting.
22. Nothing of a hazardous character shall be undertaken by the Executive without the approval of the general body of members, unless there are sufficient funds available or the possible loss is guaranteed by the Executive or other members beforehand.
23. All cheques or other negotiable instruments shall be signed by the Hon. Treasurer and one other signatory. Two signatories shall be elected at the Annual General Meeting.
24. The Hon. Secretary, or substitute, shall keep minutes of the proceedings of the Executive and all acts done in pursuance of anything appearing by such minutes to be resolved upon or authorized by the Executive shall be deemed to be acts of the Executive.
25. The Hon. Secretary may call a meeting of the Executive at any time, and shall do so if requested in writing by any four members of the Executive.
26. The Annual General Meeting of the Club shall be held in the month of October, at such time and place as may be prescribed by the Executive, for the purpose of receiving from the Executive the Annual Report and Statement of Accounts, of electing Officers such business of the Club as may be necessary or desirable to bring before a General Meeting.
27. An Extraordinary General Meeting of the Club shall be called by the Secretary within fourteen days, if directed by the Executive, or if demanded in writing by not less than ten members, who in their requisition shall state the purpose for which such Extraordinary General Meeting is to be called.
28. A minimum of fourteen days notice specifying place, day and hour of each General Meeting of the Club, and in the case of special business, the general nature of such shall be given to the members in manner hereinafter mentioned, or in such manner, if any, as may be prescribed by the Club in General Meeting, but the non-receipt of such notice by any member shall not invalidate the proceedings of any General Meeting.

GENERAL RULES OF THE CATFORD CYCLING CLUB

29. Any member wishing to bring forward any matter at the Annual General Meeting shall give notice thereof to the Secretary on or before the 1st day of December, and shall forward with such notice a copy of the motion they desire to propose, which motion shall be entered upon the agenda paper in the name of the member sending the same.
30. A minimum of fourteen days prior to any General Meeting the Secretary shall send to each member an agenda paper of the matters to be brought forward together with a Statement of Accounts. No business not on such agenda paper shall be brought forward without the consent of the Chairperson, and two-thirds of the members present, and any proposition for such leave shall be put to the meeting and voted upon without debate. At an Extraordinary General Meeting of the Club no business shall be transacted of which notice shall not have been given as aforesaid.
31. No business shall be transacted at any General Meeting unless a quorum of the members be present at the commencement and throughout such meeting. Such quorum shall consist of ten active members present in person.
32. If within half an hour from the time appointed for the meeting a quorum be not present, the meeting, if called upon a requisition of the members, shall be dissolved, and in any case it shall stand adjourned to the same day and hour in the following week, of which due notice shall be given, and if the quorum be not then present, the business may then be transacted whatever be the number of members present .
33. The President may preside at all meetings of the Club, or the Executive may, at the request of the President, elect as Chairperson one of their number to preside at all meetings of the Club. In the absence of the President or Chairperson a meeting shall elect a deputy Chairperson.
34. The Chairperson may, with the consent of the majority of the members present at any General Meeting, adjourn such meeting from time to time and place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the General Meeting.
35. Every member present at any meeting shall have one vote and no more on any and every motion, and in case of equality of votes the Chairperson shall have an additional or casting vote.
36. The Executive shall cause true accounts to be kept of the Club's business and transactions, and of all sums of monies received and expended by the Club, and the matter in respect of which such receipts and expenditure take place, and all the credits and liabilities of the Club.
37. Once at least in every year the Executive shall lay before the Club in General Meeting a statement of the Income and Expenditure for the past year, made up to the 31st October then past, and such statement shall be distributed with the agenda for the Annual General Meeting.
38. A Balance Sheet shall be made out in every year and laid before the Club at the first General Meeting in the year, and such Balance Sheet shall contain a summary of the property and liabilities of the Club.

GENERAL RULES OF THE CATFORD CYCLING CLUB

39. The Auditor or Auditors need not, but may be, members of the Club, and no member of the Executive or any other Officer of the Club shall be eligible. Any Auditor shall be eligible for re-election and shall be eligible to attend Committee meetings. If any vacancy occurs in the office of Auditor, the Executive shall have power to appoint an Auditor to fill such vacancy, and such appointment shall be subject to confirmation at the next Annual General Meeting of the Club.
40. All Club property and assets are vested in the President, Treasurer and Secretary in trust for the Club to administer in accordance with the wishes and direction of the Committee.
41. These Rules and the Racing Rules may only be altered at a General Meeting of the members, and then only by a two thirds majority of those present.
42. In the event of a National Emergency arising, a Committee consisting of the Secretary, Treasurer, President and at least two other Committee members shall be empowered to take whatever steps they consider necessary to safeguard the interests of the Club, notwithstanding anything to the contrary provided for elsewhere in the rules.
43. Whilst the Editor shall have absolute discretion as to the content of the Gazette, it should contain nothing of a libelous; slanderous; insulting; abusive; derogatory or defamatory nature in respect of the Catford Cycling Club or any of its members. Neither should it have any malicious content calculated to cause offence.

RULES OF RACING

Special Awards

1. Any first-claim member or members beating or establishing in the name of the Club a British Cycling Track Record, RRA Record, SRRRA Record, CTT Competition Record or KCA Record, on bicycle, tricycle, tandem bicycle. or tandem tricycle, shall receive a special award. Each ride must be separate and distinct. No claim for a record award will be entertained in tandem bicycle or tandem tricycle rides unless both the riders are first-claim members and use the name of the Catford C.C.
2. No member may take a second award for breaking a record that they hold themselves, or holds in conjunction with another rider, but may have the first award suitably engraved.
3. The Committee may award special medals at their discretion.
4. Time Trials are open to first-claim members only, who must ride in the name of the Catford C.C. In Tandem rides both riders must enter.
5. Silver plated, Gold plated or Bronze medals (*or prizes to an equivalent value*) shall be awarded, also Veterans medals, open to all members of forty years of age or over. Standards shall be fixed by the Committee prior to the opening of the racing season and shall be published on the Club's website.
6. Except in the case of Veterans Standard medals, no member is entitled to take a medal unless beating their own best time trial performance as a member of this or any other club, subject to the differing standard for courses, but any performance meriting an award superior to that already gained shall receive full credit, notwithstanding the penalties as stated.
7. No member can take more than one medal for one ride, although two standards may be beaten.
8. No member can take more than one medal at each distance in any one season on the same type of machine.
9. Fee for standard medal attempts shall be £5.00 for an unlimited number of attempts in any one season, on same type of machine and at same distance. All attempts are governed by Rules of Racing.

RULES OF RACING

Rules applicable to Road Time Trials

10. Time Trials are allowed in Club handicaps, in unsuccessful attempts on SRRA Records and in other events providing the Committee are satisfied as to the bona-fides of the performance.
11. Private Time Trials are allowed only in attempts on the Club Farnborough to Hastings and back, Canterbury and back, Eastbourne and back and Winchester and back standards. Any member desiring to attempt must apply for permission at least three weeks in advance to the Road Time Trials Secretary, who may grant this on the Secretary's own authority but who may not refuse it except on the decision of the Road Time Trials Sub-Committee.
12. Entries for Club Time Trials close first post on the Monday before the event. All entries must be accompanied by the fees set by the Executive as published on the Club Website.

Rules Governing Track Time Trials

13. Attempts on unpaced standards may be made
 - (a) at a private trial,
 - (b) at one of the Club's Evening Meetings. In one hour Time Trial attempts the track shall not necessarily be unoccupied, providing the official observer and timekeeper both certify that the ride was in accord with the spirit of unpaced riding.

Attempts on tandem paced standards may be made in

- (a) at a private time trial,
- (b) during a recognized tandem paced race. In the case of (a) the timekeeper, other than an official timekeeper, must be approved by the Committee, and either the President, Hon. General Secretary or Hon. Track Secretary must be present.